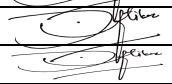
Risk Assessment Policy

DISTRIBUTION

This Risk Assessment Policy is communicated to all employees. A copy is available at the Head Office, held in the sites folder, and published on the internal company shared drive. All employees are encouraged to read it and communicate any queries to a Director.

REVISION HISTORY

Issue Number	Review Date	Changes	Signed
01	22/09/2023	Original version (draft)	
01	22/09/2023	Signed off	
01	20/09/2024	Review	
01	19/09/2025	Review	
02	20/05/2026	Address Updated	
02	18/09/2026	Review	

The management of Health and Safety at Work Regulations 1999. These Regulations places a duty on the employers or self-employed persons to assess the risks to workers and any others who may be affected by their undertaking. Employers with five or more employees must also record the significant findings of the assessment.

A suitable and significant risk arising out of work.

Enable the employer to identify and prioritise the measures that need to be taken to comply with the relevant statutory provisions.

Be appropriate to the nature of the work and such that it remains valid for a reasonable period of time.

The Safety Officer is responsible for ensuring that a suitable and sufficient risk assessment is made of health and safety risks to employees. The significant findings should be recorded, and procedures put into place to control the risks.

The general risk assessment forms should be used to identify the significant risks to health and safety and the control measures to reduce the risk where it cannot be eliminated (see risk assessment record).

Training will be provided for all persons who have responsibility for carrying out risk assessments.

Information should be given to the people who may be affected by the identified risk and the control measures put into place to reduce the risks that cannot be eliminated.

Risk Assessment Policy

Managing Director

Name: Danish Iftikhar

Sign: 

Dated: 22/09/2023