

## Fire Precautions Policy

### DISTRIBUTION

This Fire Precautions Policy is communicated to all employees. A copy is available at the Head Office, held in the sites folder, and published on the internal company shared drive. All employees are encouraged to read it and communicate any queries to a Director.

### REVISION HISTORY

Issue Number	Review Date	Changes	Signed
01	07/06/2022	Original version (draft)	MD
01	07/06/2022	Signed off	MD
02	07/06/2023	Review	MD

## Fire Precautions Policy

The company will ensure all reasonable precautions are taken to ensure the safety of employees and visitors in the event of a fire. This will be done in a practical way by:

- Carrying out a fire assessment of the premises to identify fire precautions needed.
- Providing suitable and sufficient firefighting equipment at appropriate locations and maintaining any such equipment on a regular basis.
- Staff shall be trained in the use of firefighting equipment and emergency procedures, records of any such training shall be maintained.
- Having emergency procedures in the event of a fire clearly displayed throughout the premises.
- Identifying emergency escape routes and ensuring they are maintained in a safe condition. All emergency escape routes shall be kept clear of obstructions at all times.
- Providing suitable portable firefighting equipment in each company vehicle for use on sites as appropriate.

The safety officer is responsible for:

- The implementation of the company's fire precautions policy.
- Recording fire training.
- Managing fire issues.
- Ensuring fire and evacuation arrangements are implemented, tested and monitored.

**Managing Director**

*Danish*

*Dated: 07/06/2023*